

1 **BILL NO. S-21-06-28**

2 **SPECIAL ORDINANCE NO. S-_____**

3
4 **AN ORDINANCE** approving the awarding of RFP
5 #73591910 – CONTRACT FOR FRANKE PARK
6 RENAISSANCE – PHASE ONE - (\$996,000.00) by the
7 City of Fort Wayne, Indiana, by and through its
8 Department of Purchasing and DESIGN
9 COLLABORATIVE for the PARKS AND RECREATION
10 DEPARTMENT AND BOARD OF PARK
11 COMMISSIONERS.

12 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**
13 **THE CITY OF FORT WAYNE, INDIANA;**

14 **SECTION 1.** That RFP #73591910 – CONTRACT FOR FRANKE PARK
15 RENAISSANCE – PHASE ONE - (\$996,000.00) by the City of Fort Wayne,
16 Indiana, by and through its Department of Purchasing and DESIGN
17 COLLABORATIVE for the PARKS AND RECREATION DEPARTMENT AND
18 BOARD OF PARK COMMISSIONERS, respectfully for:

19 contract for the Franke Park Renaissance – Phase One;
20 involving a total cost of not to exceed NINE HUNDRED NINETY-SIX AND 00/100
21 DOLLARS - (\$996,000.00) all as more particularly set forth in said RFP #73591910
22 – CONTRACT FOR FRANKE PARK RENAISSANCE – PHASE ONE which is on
23 file in the Office of the Department of Purchasing, and is by reference incorporated
24 herein, made a part hereof, and is hereby in all things ratified, confirmed and
25 approved.
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SECTION 2. That this Ordinance shall be in full force and effect from
and after its passage and any and all necessary approval by the Mayor.

Council Member

APPROVED AS TO FORM AND LEGALITY

Carol Helton, City Attorney

FRANKE PARK RENAISSANCE - PHASE ONE
EVALUATION SCORES

<u>FIRM</u>	<u>SCORE</u>
Design Collaborative	91/100
RATIO Architects	95/100
MSKTD	86/100
Kimley-Horn	69/100
Martin Riley	63/100
V3 Companies	61/100
JPR	30/100

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Quest Bid #	73591910
Awarded To	Design Collaborative
Amount	\$996,000
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	7
Number of Proposals	7
Required Attachments	Proposal Score Sheets

EXTENSIONS

Date Last Bid Out	NA
# Extensions Granted To Date	0

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	n/a
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	Yes <input checked="" type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	This was an RFP for professional design services.

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Request for approval on behalf of the Board of Park Commissioners for a contract with Design Collaborative for design services on the first phase of master plan implementation at Franke Park.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	n/a

FUNDING SOURCE

<i>Account Information.</i>	The City Controller will be approaching City Council for an appropriation of funds for this project. This project has the full backing of our Mayor.

MEMORANDUM

To: City Council Members, City of Fort Wayne
From: Alec Johnson
CC: File
Subject: Council Approval of Franke Park Renaissance – Phase One Project
Date: June 15, 2021

The City of Fort Wayne Parks and Recreation Department (FWPRD), on behalf of the Board of Park Commissioners has requested proposals with fees from firms qualified to prepare Construction Documents and Specifications, including Construction Administration for Phase I of the Franke Park Master Plan. Proposals from seven (7) design firms were received on April 1, 2021. Phase I includes the following general components:

1. New entrance into Franke Park from Goshen Avenue
2. New multi-use rentable pavilion
3. Connection from new Goshen Avenue entry to the existing vehicular and pedestrian circulation system
4. Removal of all maintenance facilities impacted by proposed new construction

Proposals were evaluated by a committee consisting of various administrative members of the FWPRD. All proposals were evaluated and judged according to their merit and demonstration of each company's project understanding, ability to complete, experience, methodology, and proposed fee. The successful team chosen by the selection committee was the Design Collaborative team. Please see attached scoring sheet.

We are requesting approval for a contract with Design Collaborative at a total cost of **\$996,000.00**. The City Controller will be approaching City Council for an appropriation of funds for this project. This project has the full backing of our Mayor.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6425.

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions, please feel free to contact me at 427-6425 or the Executive Director, Steve McDaniel at 427-6407.

Thank you in advance.

Alec Johnson
Deputy Director Planning and Development – Fort Wayne Parks and Recreation